

To Be Completed By Applicant

Applicant Name: _____ Date: _____

This reference is my:
(you must have one form completed by each listed)
Current/Recent Employer Personal Reference #1 Personal Reference #2

To Be Completed By Reference

The U.S. Space and Rocket Center is home to Space Camp, Aviation Challenge, and X Camp. We work with children and adults from all over the country and as well as internationally. Our mission is to educate our participants in math, science, technology and aviation while inspiring leadership. Often, the work can be both physically and emotionally demanding. We are looking for staff that has the skills, knowledge and sensitivity needed to assist our campers to ensure they have a safe and enjoyable experience.

Your evaluation is a crucial step in our hiring process and an employment offer can not be made without a completed form. We thank you for your time and consideration in completing this reference evaluation.

Please contact therecruiter@spacecamp.com or 256-721-7112 if you have any questions.

Please rate the applicant in the following areas using the 5 point scale.

5- Superior 4- Above Average 3- Average 2 – Below Average 1-Poor

Mental and Emotional Stability	1	2	3	4	5
Physical Stamina	1	2	3	4	5
Ability to work with co-workers	1	2	3	4	5
Accepts Responsibility	1	2	3	4	5
Dependability	1	2	3	4	5
Performance under stress	1	2	3	4	5
Adapts to change	1	2	3	4	5
Problem solving skills	1	2	3	4	5
Demonstrates leadership in groups	1	2	3	4	5
Works effectively with children	1	2	3	4	5
Work ethic	1	2	3	4	5

How long have you known the applicant and in what capacity?

Personally speaking what do you think the applicants strengths are?

What are their weaknesses or areas where they need further improvement?

Anything else you would like to tell us about this applicant?

Your Name:	Date:
Organization:	Title:
Telephone:	Email:
Address:	

Please return this completed form to the applicant in a sealed envelope.

Thank you for your time!